

### Application Guide

Please review the Stanwell Community Sponsorship Program Application Guide.

#### About Stanwell

Stanwell Corporation Limited (Stanwell) is a diverse energy company.

We're creating a new, lower carbon generation portfolio that's complemented by energy storage, we're driving the development of a renewable hydrogen export industry in Central Queensland and we're keeping the lights on as the State's energy industry transforms.

While our energy future is not defined by our coal-fired generation, our transformation will be supported by it.

We own and operate two of the most efficient coal-fired power stations in Australia – the Tarong power stations near Kingaroy, and Stanwell Power Station west of Rockhampton. We can ramp generation from our coal-fired power stations up and down as needed, to let solar generation shine in the middle of the day, and still provide the electricity people need in the mornings and evenings. We also own Meandu Mine, adjacent to our Tarong power stations, to provide low-cost fuel for the station.

We're putting our energy into finding better, cleaner ways to reliably generate, store and move electricity for our customers. Through our pipeline of proposed renewable energy projects throughout central and southern Queensland we'll reduce our emissions intensity and create future opportunities for our people and communities. We're also leading Australia's renewable hydrogen industry, with plans progressing to develop the country's largest green hydrogen export hub in Gladstone, Central Queensland.

We care. We adapt. We deliver. These values are the driving force behind everything we do. As we continue to serve our communities and deliver the power Queensland needs, we'll contribute to the achievement of Queensland's emission reduction targets and we'll achieve long term reductions in our emissions intensity.

We aim to make a difference in the communities in which we operate.

At Stanwell, we understand that our ability to generate electricity is, in large part, dependent on the support of the communities in which we operate, so we work directly with community leaders to help them achieve the priorities which are most important to their regions.

Since 2012, we have also given almost \$2.4 million to local community groups in the Rockhampton and South Burnett regions, to contribute to projects which deliver long-term benefits for our [host communities](#).

#### About the Community Sponsorship Program

Stanwell is committed to supporting activities that make a genuine 'quality of life' contribution to the communities that host our assets in the South Burnett and Rockhampton regions.

The activities we support will generally be projects that are short to medium-term in nature or events that provide flow-on opportunities to the region.

If your project could be described as a partnership (i.e. ongoing association with Stanwell and long-term accruing community benefits), consider applying to the Tarong Community

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## Form Preview

Partnership Fund or Stanwell Power Station Community Fund. Visit [www.stanwell.com](http://www.stanwell.com) to find out more about these programs.

### Eligibility

**To be considered eligible for funding through Stanwell's Community Sponsorship Program, you must demonstrate that your activity meets a set of minimum criteria, including:**

Being relevant to a specific region in which Stanwell operates including Stanwell Power Station, Tarong power stations and Meandu Mine.

- Having broad appeal to people within that region.
- Align with one or more of our investment areas;
  - Sustainable Communities (initiatives that improve environmental outcomes).
  - Connected Communities (initiatives that focus on social connectivity).
  - Healthy Communities (initiatives that enhance the well-being of community members).
  - Resilient Communities (initiatives that drive long-term economic and social benefits).
- Does not endorse a private sector or political organisation, religious promotion, or a particular brand or product.
- Does not require a commitment beyond three years at the time of application.
- Does not solely benefit an individual or small group.
- Must be delivered by a registered 'not-for-profit'.

### Contributions

Stanwell's Community Sponsorship Program provides sponsorships of up to \$5,000. All applicants must provide a detailed application within Smarty Grants.

### Preparing your application

Please note all correspondence regarding the application will be sent to the contact details you supply in this section. Our preference for communication is email so, if possible, please provide an email address that is regularly monitored.

Applications must come from a registered "not-for-profit" organisation. Applications from individuals will not be considered under this program.

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#### When to apply

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Applications can be submitted at any time, but it is advisable that you allow sufficient lead time to ensure your activity receives due consideration and for Stanwell to realise the value of benefits being offered. A minimum of eight weeks before the funds are required is recommended.

### **Where to apply**

Login to [Login or Register - Stanwell Corporation Limited \(smartygrants.com.au\)](https://smartygrants.com.au)

Should you require further information email: [sponsorship@stanwell.com](mailto:sponsorship@stanwell.com)

### **The process**

#### **Requirement.**

#### **Timeframe.**

#### **Application.**

Minimum 8 weeks prior to event or project.

#### **Notification of outcome.**

4 weeks from receipt of application.

#### **Successful application invoice processing.**

Within 1 week from receipt of successful letter, the invoice is required to be emailed to [sponsorship@stanwell.com](mailto:sponsorship@stanwell.com).

#### **Invoice payment.**

Within 1 week of receipt of invoice.

#### **Acknowledgement / receipt of payment.**

Within 1 week of receipt of payment, organisation is to provide Stanwell with an acquittal (receipt of funds).

#### **Post event acquittal.**

Within 1 month of the event or project you will be required to complete a 'Post event acquittal'.

Note that successful applicants may be required to sign an agreement with Stanwell that clearly outlines the conditions attached to the funding. Regardless of the amount, we will document our expectations in relation to benefits and explain the payment process in a letter/email.

### **Disclaimer**

Stanwell's Corporate Sponsorship Program has a fixed budget for each financial year that must be balanced across multiple communities and activity types. This means that some applications will not be successful, regardless of their quality and/or suitability.

If your application is unsuccessful on one occasion, you can generally submit a new application for the same activity the following financial year. Alternatively, it may qualify for consideration under another Stanwell funding program, in which case you will be notified.

## Eligibility Check List

### Eligibility

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**To be eligible for this grant, applicants must be a registered not-for-profit organisation or have an appropriate auspice arrangement. Businesses, individuals, or informal groups are not eligible to apply.**

***Your event or project meets a set of minimum criteria, including:***

**Will your event or project benefit the people, industries and/or communities of the Rockhampton region / South Burnett Region?**

- ☐ YES
- ☐ NO

**Is your organisation a registered 'not-for-profit'?**

- ☐ Yes
- ☐ No

**Does your event or project have a broad appeal within the region?**

- ☐ Yes
- ☐ No

Tick all that apply.

**Does your initiative align with the desired outcomes of Stanwell's Community Investment Areas?**

- ☐ Sustainable Communities (initiatives that improve environmental outcomes).
- ☐ Connected Communities (initiatives that focus on social connectivity).
- ☐ Health Communities (initiatives that enhance the wellbeing of community members).
- ☐ Resilient Communities (initiatives that drive long-term economic and social benefits).

Eligibility - please select one or more investment areas.

**Does your organisation endorse a private sector or political organisation, or a particular brand or product?**

- ☐ Yes
- ☐ No

Eligibility - must not endorse a private sector or political organisation, religious promotion or a particular brand or product.

**Does your application solely benefit an individual or small group?**

- ☐ Yes
- ☐ No

Eligibility - must not solely benefit an individual.

**Does your organisation have capacity and capability to deliver the event or project?**

- ☐ Yes
- ☐ No

## Contact Details

\* indicates a required field

## Organisation Details

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**Organisation Name \***

**If your organisation is not registered as a 'Not-for-Profit' please contact [sponsorship@stanwell.com](mailto:sponsorship@stanwell.com).**

**Organisation's ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

**Postal Address**

Address

  

**Primary Website**

**Head of Organisation \***

Title

First Name

Last Name

**Contact number \***

**Email address: \***

**Certificate of Currency - Public Liability**

Attach a file:

Contact for Application

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## Form Preview

**Contact Name \***

Title

First Name

Last Name

**Position held \***

**Contact number  
(business hours): \***

**Email address \***

Conflict declaration

**Are any of your organisation's Board / Management Committee members of Stanwell, Tarong or Meandu Mine staff?**

- ☐ Yes  
☐ No

## Organisation Overview

*\* indicates a required field*

**About you: Tell us about your organisation (include history, membership base, purpose and vision).**

**Community collaboration: Please list any organisations you work closely with.**

**Has your organisation previously received funding from Stanwell? \***

- ☐ Yes  
☐ No

**If yes, what was the name of the event/s or project/s?**

**If yes, what was the total funded?**

Event or Project Details

\* indicates a required field

Event or project name \*

Is your activity an

☐ Event or;

☐ Project

Location of where the event or project is to be held

Event or project start date

Must be a date.

Event or project end date

Must be a date.

Amount requested - Excluding GST \*

\$

Total event or project cost - Excluding GST \*

\$

Brief event or project description (Information will assist Stanwell to promote your event or project). \*

Sponsors of the event or project

Sponsor	Value	Confirmed or Proposed	Notes

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## Form Preview

### Event or project budget

Income	\$	Expenditure	\$

### Budget Totals

Total Income Amount

This number/amount is calculated.

Total Expenditure Amount

This number/amount is calculated.

Income - Expenditure

This number/amount is calculated.

### Event or Project Information

\* indicates a required field

**What are the objectives of your event or project?**

\*

**What are the planned activities for the event or project?**

**Who will benefit from your event or project?**

**Outline the proposed community benefit/s of your event or project as they align to Stanwell's social investment areas.**

- Sustainable Communities (initiatives that improve environmental outcomes).



- Connected Communities (initiatives that focus on social connectivity).
- Healthy Communities (initiatives that enhance the well-being of community members).
- Resilient Communities (initiatives that drive long-term economic and social benefits).

## Event or Project Sustainability & Evaluation

\* indicates a required field

**What community benefits or flow on effects do you anticipate will result from your event or project? \***

**How will you measure the benefit of your event or project? (eg. number of people who attended the event or post event survey) \***

## Stanwell Recognition and Acknowledgment

\* indicates a required field

### Recognition and Acknowledgement

Please complete the below to indicate the type of recognition and benefits applicable to Stanwell and when acknowledgment will take place. Please note the below is indicative only, upon finalisation of your application, all details will be confirmed and may be subject to change.

***Stanwell values the opportunity for representatives to attend events associated with sponsorship.***

**Stanwell Logo - Logos are to be included in promotional material including flyers.**

### Date Required

Must be a date.

**Details - Please outline where the Stanwell logo would be utilised.**

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**Should your application be successful, Stanwell would value the opportunity to display signage at the venue or during the project.**

**Is your event or project being held indoor or outdoor?**

- ☐ Indoor  
☐ Outdoor

**Date Required**

Must be a date.

**Delivery address for banner or flag.**

**Contact person and phone number.**

**Will your organisation provide tickets to the event or project?**

- ☐ Yes  
☐ No

**If yes, how many tickets will you supply?**

Must be a number.

Tickets are to be emailed to [Sponsorship@stanwell.com](mailto:Sponsorship@stanwell.com) two weeks prior to the event.

## Formal Requirements

**Does your organisation require a Stanwell representative to attend the event or project?**

- ☐ Yes  
☐ No

If you would like Stanwell representatives to be present for your event or activity, four weeks' notice will be required.

**If yes, please select one or more options below**

- |   |   |
|---|---|
| <input type="checkbox"/> Award presentation   | <input type="checkbox"/> Official opening |
| <input type="checkbox"/> Photo opportunity    | <input type="checkbox"/> No               |
| <input type="checkbox"/> Speaking opportunity | <input type="checkbox"/> Other            |

Please note: Stanwell representatives require a minimum of four weeks' notice for any formal requirements.

**Please provide the date you would like a Stanwell representative to attend.**

Must be a date.

**Arrival time and duration required to be present at event / project.**

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**Location for Stanwell representative to attend.**

**Event contact person and contact number.**

## Media Requirements

*Social media requirements, verbal announcements, media releases and/or radio announcements.*

**Stanwell requests when acknowledging this sponsorship the following statement is included in all media “Proudly supported by Stanwell Power Station / Stanwell’s Tarong Power Stations and Meandu Mine”. Further, Stanwell requests acknowledgement of this sponsorship be communicated through social media platforms. When mentioning Stanwell on your social media platforms we invite you to tag and share with us also so we can support the promotion of the event or project and your organisation.**

☐ I understand and acknowledge the requirement

**Social media - channels and tags (select what channel/s you will use)**

- ☐ Facebook
- ☐ Instagram
- ☐ LinkedIn
- ☐ Other

**Media Releases** (optional)

Media releases mentioning Stanwell require approval. Please submit your proposed media release to [sponsorship@stanwell.com](mailto:sponsorship@stanwell.com) at least four weeks before distribution.

**Is a media release required as part of your event or project?**

- ☐ Yes
- ☐ No

**Date required.**

Must be a date.

**Contact Name, Phone number and Email address.**

## Promotion and Support

Stanwell is proud to support community projects and participate in community events and initiatives we help fund by;

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- Attending events
- Sharing the details of events or projects with our employees
- Promoting community events and projects through our community newsletter and digital platforms.

**Please provide the following so we can assist with promoting your initiative.**

**e.g. logo or event flyer**

Attach a file:

## Consent Form - Images and Recordings

**Consent Statement:** the undersigned, consent to Stanwell and its agents taking images, photographs and recordings of me in to be used now and in the future for the purpose of internal and external communications, including advertising and marketing as well as posting on Social Media accounts including LinkedIn, Facebook, Instagram and the Stanwell website.

I acknowledge that this consent form is indefinite (unless I expressly withdraw my consent in writing) and that I will not receive any consideration from Stanwell in connection with the use of this material.

**I agree / consent to the above statements. \***

- ☐ I agree  
☐ I disagree

**Full name \***

**Date**

Must be a date.

**Further Information:** For further details about how Stanwell collects, stores, uses and discloses personal information, please refer to Stanwells Privacy Policy and Procedure. [Privacy policy - Stanwell](#)

## Supporting Documentation - Upload

Support Material (optional):

If applicable, please attach any support material (eg. prospectus, quotes and/or recommendation letters).

**Attach Files:**

Attach a file:

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**Attach Files:**

Attach a file:

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## Declaration and Privacy Statement

\* indicates a required field

### Declaration and Privacy Statement

I certify that all details supplied in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation/group.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact Stanwell immediately if any information provided in this application changes or is incorrect.

Stanwell respects all personal and confidential information received and will do everything possible to protect information from unauthorised access, loss or misuse.

Information collected from you is required for the delivery of the services in accordance with the Trustees'/Directors' powers, functions and purposes. It may also be used by the Trustees/Directors and their representatives to conduct research and customer satisfaction surveys so that we may better understand community needs and can improve service delivery. Should you need to change or access your personal details, please contact [sponsorship@stanwell.com](mailto:sponsorship@stanwell.com).

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge.

**I am authorised to complete this application and have read and understood the declaration and privacy statement \***

☐ Yes

**Authorised Person's Name \***

Title

First Name

Last Name

**Position Held \***

**Date of Declaration \***